



Know Thyself Healing & Therapy

Topic: Overview of Affiliate Practitioner Options and Benefits

Purpose: Growing into a thriving group of affiliate practitioners.

Pre-Licensed Affiliate

This role is for pre-licensed clinicians who need to gain more experience with direct client contact as well as the necessary supervision hours. Pre-licensed Affiliates (PLA) are encouraged to work in-office but this is not required. While we do believe in in-person therapy, we understand the many growing needs of a graduate as they begin their professional careers. Depending on the agreement we make, Pre-licensed Affiliates will have the option to work fully remote, hybrid (office share), or rent office space and choose to see clients in person.

PLAs may have a specialty area they are pursuing now that they are graduated, but we believe it is imperative that they have experience with a cross section of individuals needing care. PLAs will not be expected to see a certain number of clients other than what will satisfy the needs of their specific licensing board requirements.

PLAs are independent contractor affiliates. This means that they will receive a 1099 at the end of the year for any compensation paid out for services rendered.

PLAs schedule is completely self-managed; this means flexible hours once the initial orientation has been completed with the Practice Manager and Supervisor. Weekdays, evenings and weekends are available. PLAs will always have access to organizational supervision/resources by phone or video conference as well as in person during office hours.

Pre-Licensed Affiliate clinicians are provided with the following:

- Know Thyself Healing & Therapy (KTHT) email address
- Organizational intranet Google Workspace and web resources for use and reference
- Training and technical support from KTHT Practice Manager
- Administrative and Billing support
- Quality peer consultation and support
- Marketing your services on the KTHT website as well as part of overall marketing efforts for the group practice.
- Collegial and supportive environment
- Excellent income potential based on percentage of insurance and direct pay collections
- Weekly group case consultation with other clinicians
- KTHT weekly supervision until licensed
- Practice management software for client scheduling, communication, documentation and billing
- Professional dedicated credentialing and billing specialist
- Main office secure eFax through office Admin
- Main office secure email through office Admin if needed outside practice software



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- If choosing to rent office space in our building:
 - Furnishings may be available for use at no charge
 - A library of books and other resources are available

Pre-Licensed Affiliate clinicians compensation & deductions:

- Monthly collections payout based upon percentage split with organization
- Monthly practice management software fee will be deducted from collections prior to payouts
- Monthly MNCare taxes will be deducted from collections prior to payouts

Pre-Licensed Affiliate clinicians are required to provide:

- Affiliates must have a registered LLC with the State of Minnesota. Affiliate's LLC will be contracted with KTHT as an independent 1099 contractor.
- Personal laptop or tablet capable of accessing KTHT wi-fi, related internet practice software and KTHT intranet resources.
- Individual professional liability insurance
- Highly recommended you obtain general liability insurance
- Renter's insurance to cover personal property (optional)
- A plan for tracking supervision hours
- A supervision plan with clinician's individual board
- Valuing of all therapeutic approaches and modalities as long as they are affirming and respectful of the client and the client's self-autonomy.
- A deep desire to grow and collaborate with all practitioners within our group practice.

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